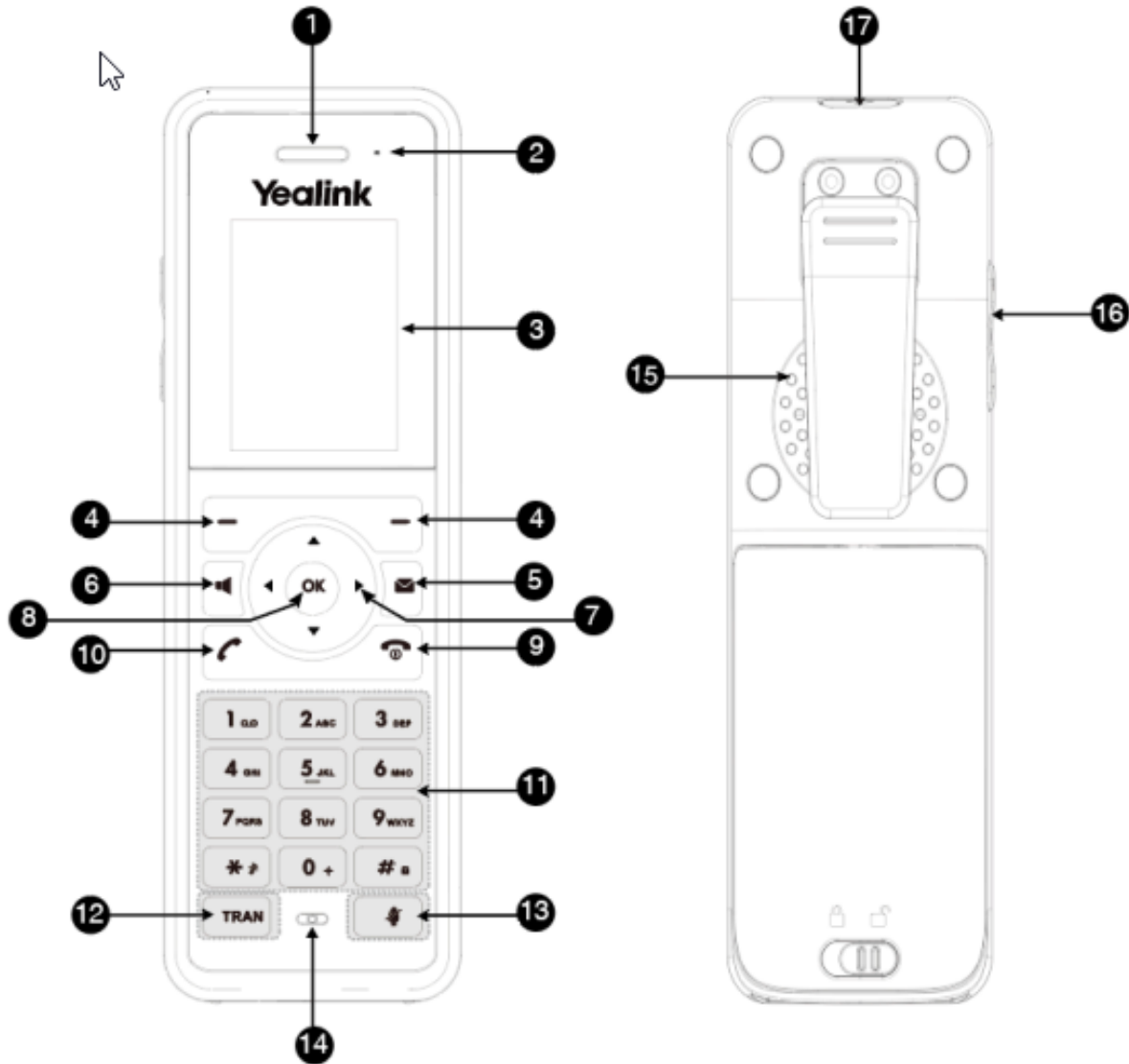













# Yealink W59R















Avatel Cloud Solution  
Quick Guide



No.	Item	Description
1	Receiver	Receives audio in receiver mode.
2	Power LED Indicator	Indicates call status, message status, and charging status.
3	Phone Screen	Shows information.
4	Soft Keys	Access the function directly. It depends on the operating situation.
5	Message Key	Accesses the voice mail or missed call.
6	Speakerphone Key	<ul style="list-style-type: none"> <li>Switches among the receiver, headset, and handsfree modes.</li> <li>Answers an incoming call.</li> <li>Places a call in handsfree mode.</li> </ul>
7	Navigation Keys	Scroll through information or options on the screen.
8	OK Key	Confirms actions or enters the main menu.
No.	Item	Description
9	On-hook Key/Power Key	<ul style="list-style-type: none"> <li>Press briefly to return to the previous screen.</li> <li>Long press to return to the idle screen.</li> <li>Press to turn the handset on.</li> <li>Long press on the idle screen to turn the handset off.</li> <li>Cancels actions or ends a call.</li> <li>Rejects an incoming call.</li> </ul>
10	Off-hook Key	<ul style="list-style-type: none"> <li>Answers an incoming call.</li> <li>Enters the redial calls list.</li> <li>Places a call in receiver or headset mode.</li> </ul>
11	Keypad	Provides digits, letters, and special characters.
12	TRAN Key	Transfers a call to another party.
13	Mute Key	Toggles mute feature on or off.
14	Microphone	Picks up audio.
15	Speaker	Outputs audio in handsfree mode.
16	Volume Key +/-	Adjusts volume.
17	Emergency Alarm Button	<p>Long press 2 seconds to set off the emergency alarm.</p> <p><b>Note:</b> The settings for this button are configured on the base station where the handset is registered. They cannot be set or changed on the handset. Contact your administrator for more information on which alarm type pressing the alarm button will initiate and whether it is possible to terminate the alarm from the handset.</p>


# Status Indicator Icons

Icon	Description
	Registered handset icon (e.g., "1" is internal handset number, indicate the handset is register to NO.1)
	Earpiece Mode On
	Earphone mode On
	Speakerphone Mode On
	Keypad Lock
	Voice Mail
	Silent Mode On
	Call Forward
	Contact icon

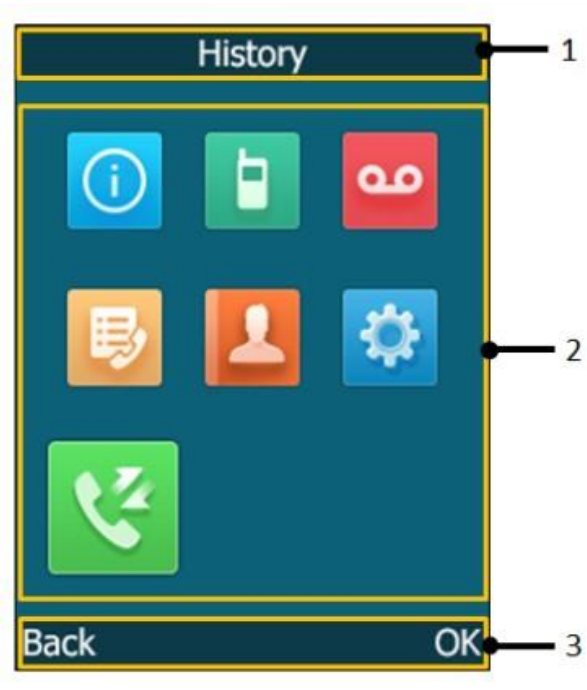
Icon	Description
	Received Calls
	Missed Calls
	Placed Calls
	Call Hold
	Call Mute
	Conference Call
	Do Not Disturb
	Intercom Call
	Shared line is idle.
	Shared line is dialing, in conversation or placed on private hold.
 (flash)	Shared line receives an incoming call or is placed on public hold.
	Unassigned outgoing line
	Anonymous call enabled
	Anonymous rejection enabled








# Main Menu

## To enter the main menu via the handset:

Press  when the handset is idle.

The seven menus appear as a list of icons on the LCD screen.



No.	Description
1	Displays the selected menu item name.
2	Displays the main menu icon:  : Status—To display the base, handset, line status.  : Intercom—To make an internal call.  : Voice Mail—To set and view voice mail(s).  : Call Features—To access the features of Call Forward, DND, Call Waiting, Anon.Call Rejection, Anonymous Call.  : Directory—To access the directory and manage the contacts.  : Settings—To configure the handset settings.  : History—To access the history list.
3	Displays the two soft key labels. <span style="float: right;">DeskPhone Button Functions</span>

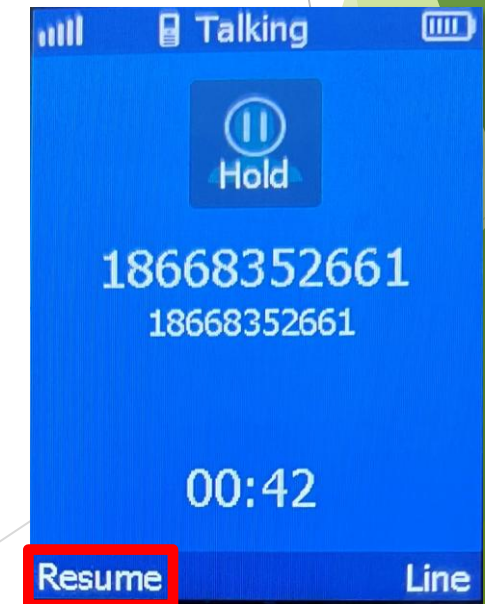
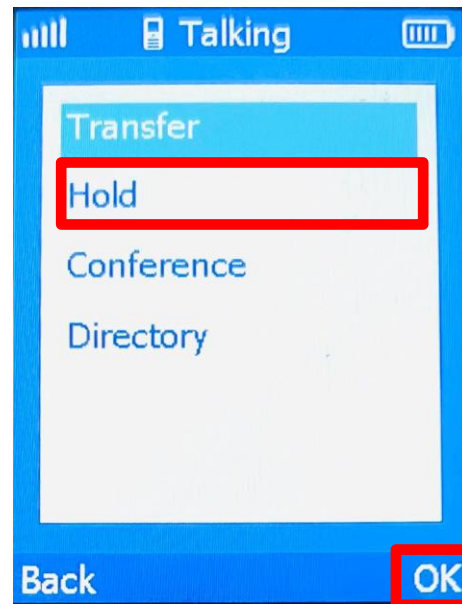
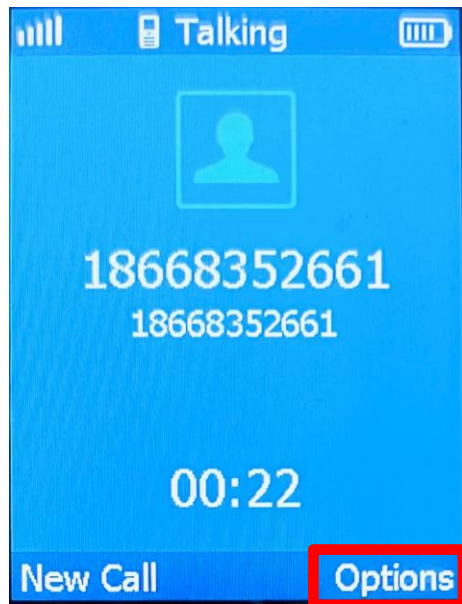
# Call Functions - Making a call

- To make a call, begin to dial the number
- If number entered is incorrect, use the “delete” softkey to backspace
- Press the green “Off Hook” button to send the call.
- To hang up, press the red “On Hook” button




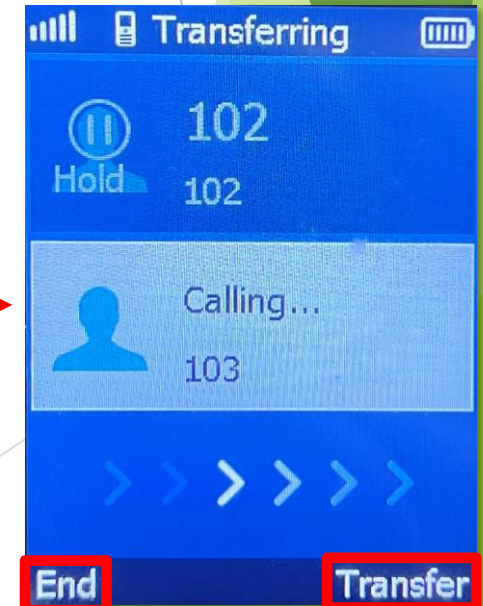
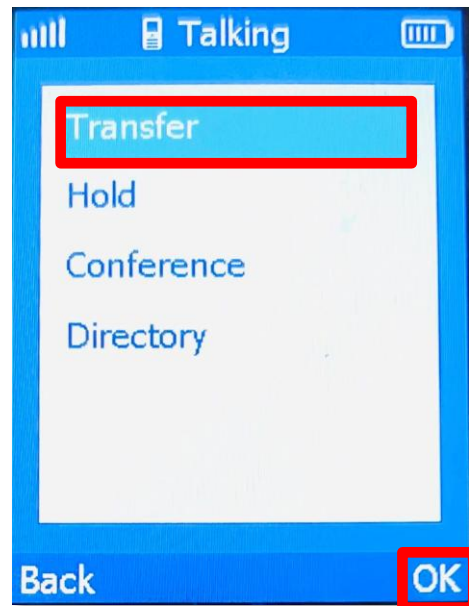
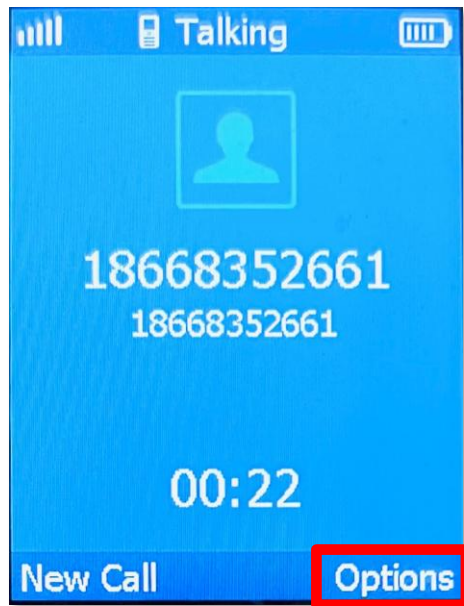
# Call Functions – Hold

- To place a call on hold, press the “**Options**” softkey.
- Select “**Hold**” from the list and press the “**OK**” button or softkey.
- Calls can be resumed by pressing the “**Resume**” softkey.



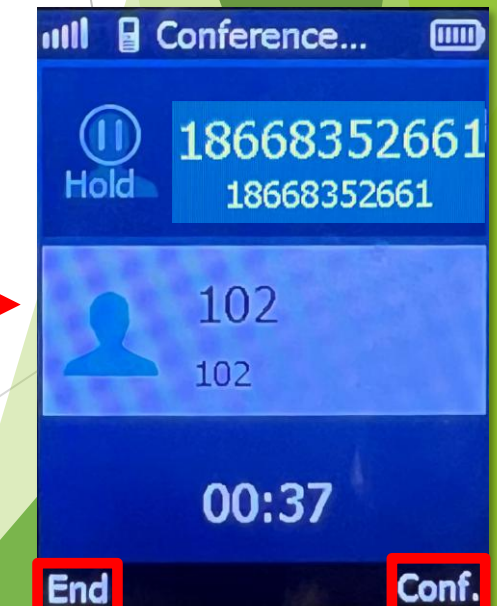
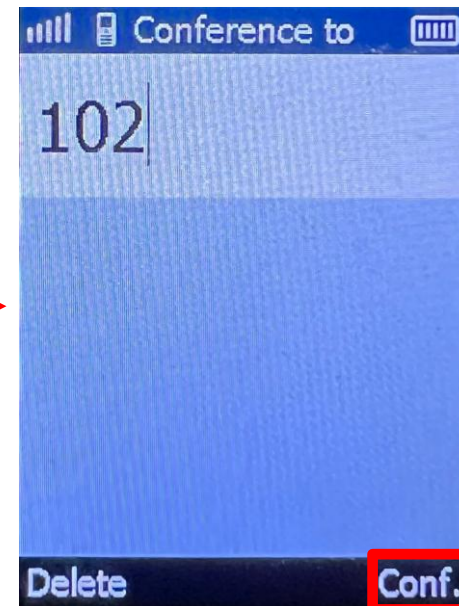
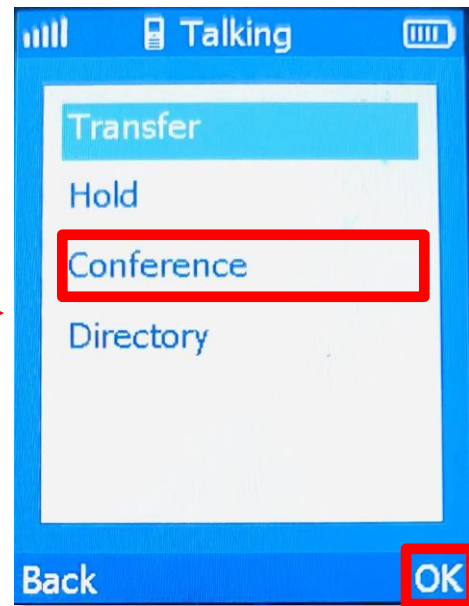
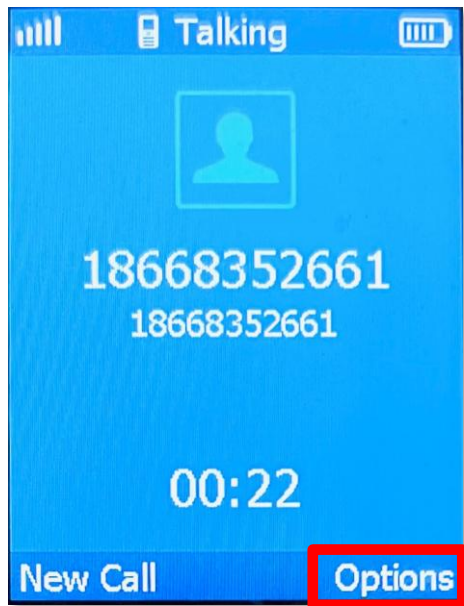
# Call Functions – Transfer

- To perform a **BLIND** transfer, press the “**Options**” softkey and select “**Transfer**” and “**OK**” *or* press the dedicated “**TRAN**” button
- Enter the extension number and press the “**Transfer**” softkey to complete.
- To perform an **ATTENDED** transfer, press the “**Talk**” button . If the user accepts the call, press the “**Transfer**” softkey to complete. If the user does not accept the call, press the “**End**” softkey to return to the caller.



# Call Functions – Conference Call

- To perform a conference call while you're on a call, press the "Options" softkey, select "Conference" and press the "OK" button or softkey.
- Enter the extension number or telephone number you wish to dial and press the "Conf." softkey.
- If the 3<sup>rd</sup> party is not available press the "End" soft key to cancel the conference. Press the "Conf." to merge the calls together.



# Other Functions - Voicemail

- To access voicemail dial the **voicemail access code** listed below or press the “**Envelope**” → button. If you have voicemail, the system will begin playing your messages automatically. You can control and access different parameters of the voicemail system by pressing the following digits at any time:

***NOTE: The voicemail system will prompt additional options once you select a section. Please follow the prompts after selection.***

- Press \* to play messages →
- Press 1 to change profile status
- Press 4 to delete all read messages
- Press 5 to record name for the mailbox
- Press 6 to play mailbox information
- Press 7 to change mailbox pin
- Press 8 to record your greeting →
- Press 9 to replay menu prompts
- Press # to exit voicemail

## Greetings

- “0” Save
- “1” Re-Record
- “2” Verify

## Play Sub-Menu

- “0” Plays next message
- “1” Plays previous message
- “2” Repeats message
- “3” Deletes message
- “4” Calls back the number
- “5” Forwards the message
- “9” Back to voicemail options
- “#” Exit Voicemail



***Voicemail Access Code:*** Dial the appropriate code that matches your system extension setup.  
**2 digit ext. “99”    3 digit ext. “999”    4 digit ext. “9999”**