

# AVAYA IP Office Intuity

## After Login

- 1** Record
- 2** Get Messages
- 3** Greetings
- 5** Personal
- 7** Quick Scan

## **2** Get Messages

- 0** Skip header
- 1** Reply
- 2** Restart
- 3** Pause on/off
- 5** Rewind
- 6** Advance
- #** Save & skip
- \*** **3<sup>D</sup>** Delete
- \*** **\*** **8<sup>U</sup>** Undelete
- \*** **\*** **4** Skip

## **7** Quick Scan

- 1** All
- 2** Headers only
- 3** Messages only

## General

- \*** **4<sup>H</sup>** Help
- \*** **7<sup>R</sup>** Return
- \*** **8<sup>T</sup>** Transfer
- \*** **0** Operator
- \*** **\*** **6<sup>N</sup>** Name/  
Number Directory
- \*** **\*** **7<sup>R</sup>** Relogin
- \*** **\*** **9<sup>X</sup>** Exit

## Record Message

- 1** Record
  - 1** Start/Stop
  - 2** Rewind
  - #** Approve
- 2** Playback
  - 3** Playback
  - \*** **3<sup>D</sup>** Delete
- #** Enter address
  - \*** **2<sup>A</sup>** Name/Number Switch
  - \*** **3<sup>D</sup>** Delete address
  - #** **#** Finish addressing
- #** Send

## **3** Greetings

- 0** Listen to...
- 1** Create, change
- 2** Scan all
- 3** Activate

## **5** Personal

- 4** Password
- 5** Record Name
- 6** Address after/  
before record
- 7** **1** Call Answer

Note: Unsaved messages are deleted after a period. To save, press **#** when played.