



220 S Hilltop Rd
Brandon, FL 33511
Phone:(866) 835-2661
Fax: (813) 287-6699

Date:	Time:
Rep:	

Customer:

Contractor's name:

Avatel Tech:

Site Survey

1) Is the customer Changing Provider? Yes ___ No ___ Name: _____
2) Is the customer moving the wiring closet? Yes__ No__ Where: _____
3) Is the customer adding more drops? Yes__ No__ Where: _____
4) Are they planning for a wall rack or a full rack? Wall ____ Full__
5) Can the old system float while the other system is been install? Yes___ No___
6) Is customer keeping their phone? Yes__ No ___
7) What type of phones they use currently? _____

Signature: _____

Date: _____



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Phone room, CO's, and PRI Information

1) Please Select Wiring type
 ___ 66 Block ___ 110 Block ___ Smart Jack ___ Other _____

2) Does the customer have enough space to mount a rack? ___ Yes ___ No
(19X18X35)

NOTE: Contractor is responsible for purchasing the 25 pair to patch panel cable.

1) Please identify all analog numbers and where they go.

Analog Phone #	P/F	Analog Phone #	P/F
Providers:		Phone:	
Number of CO lines?		Number of Faxes?	

2) Please Identify all digits on the PRI and where they go.

Name or Target	DID	Name or Target	DID
Providers:		Phone:	
Number of channels on PRI?		Number of Digits?	



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Call Route

Contractor's name:

Note: Please draw the incoming call route and include the main phone number. Please provide the greetings for the day or night auto attendance.
Example-Day → Main number → Operator -→ Day Auto attendant(fallback) -→ Option 1-Sales, Option-2 –Customer services
night → Main number → Night Auto attendant-→ Option 1-Sales, Option-2 –Customer services

Business Hours:

Auto Attendance: Manual:

Automatic:



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Hunt Group

Name:	Name:	Name:	Name:	Name:
Members:	Members:	Members:	Members:	Members:
VM__ Queue__	VM__ Queue__	VM__ Queue__	VM__ Queue__	VM__ Queue__

Please enter specific short codes that the customer uses and their functions.



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IP Configuration

IP OFFICE

LAN

IP Address	Gateway	DNS1	DNS2

VM Pro

IP Address	Gateway	DNS1	DNS2

CCC

IP Address	Gateway	DNS1	DNS2

ECAS

IP Address	Gateway	DNS1	DNS2

Other

IP Address	Gateway	DNS1	DNS2

Juniper

Internet

IP Address	Gateway	DNS1	DNS2

Fax Finder

LAN

IP Address	Gateway	DNS1	DNS2

SMTP Account

SMTP Server FQDN	User name	Password	

User one/ two

Fax number	Email address	Fax number	Email address

User three/ four

Fax number	Email address	Fax number	Email address

User five/ six

Fax number	Email address	Fax number	Email address